

LIST OF EXHIBITS OF ANOTHER PARTY

Sections 16, 20, 23 and 24 of the *Regulations of the Human Rights Tribunal*, CQLR, c. C-12, r. 7.

GENERAL INFORMATION

This form allows a party other than the plaintiff or the defendant, or their lawyer, to file a list of exhibits and exhibits during proceedings before the Human Rights Tribunal.

PROCEDURE

FILING AT THE COURT OFFICE

When filing your *Observations*, you must also file your list of exhibits and your exhibits, accompanied by proof of notification to the other parties, at the office of the Court of Québec in the district where the application is filed, and which is indicated on the procedures.

If additional exhibits are added before the trial, you must prepare an updated list of exhibits (modified list of exhibits). It must be filed at the same office of the Court of Québec, with the additional exhibits and proof of notification to the other parties, no later than 30 days before the hearing, in accordance with section 24 of the Regulation. As specified in the [Directive of the Human Rights Tribunal](#), two paper versions of these documents must be filed.

These documents must also be transmitted to the Tribunal using a technology-based medium. Additional copies may be requested by the Tribunal.

To find the location of a courthouse: <https://www.justice.gouv.qc.ca/en/join-us/find-a-courthouse/>

PLEASE NOTE that you cannot file your list of exhibits nor your exhibits with the Greffe numérique judiciaire du Québec.

RECORD NUMBER

The record number appears on the *Originating Application* that was served to you by bailiff. This number must appear on all the documents or proceedings that you file.

NOTIFICATION

You must notify your *List of Exhibits and Exhibits* to all the other parties to proceedings and your *Modified List of Exhibits and Additional Exhibits*, where applicable. The notification may, for example, be made by registered mail, courier (Purolator, UPS, etc.) or bailiff. It can also be done by email if the parties agree.

CHECKLIST
Before you file your <i>List of Exhibits and Exhibits</i> : ☐ You must sign on page 1; ☐ You must attach the exhibits in support of your <i>Observations</i> with the list of exhibits; ☐ You must complete the back on page 2; ☐ You must provide two paper versions of the documents mentioned in the preceding points, printed only on one side of each page, at the office of the Court of Québec in the district where the application is filed; ☐ You must provide one version of the documents mentioned at the preceding point using a technology-based medium.

District of: _____

Record no: _____

_____ and _____

Plaintiff(s)

v.

_____ and _____

Defendant(s)

_____ and _____

Other party

LIST OF EXHIBITS OF _____

Sections 16, 20, 23 and 24 of the *Regulations of the Human Rights Tribunal*, C-12, r. 7.

EXHIBITS IN SUPPORT OF YOUR OBSERVATIONS

List the exhibits you intend to file in support of your Observations. For example: documents, photos, letters, emails. Exhibits must be identified by a classification code beginning with the letter "T" or whichever letter has been indicated to you by the Tribunal.

Make sure to indicate the classification code on each of your exhibits, in accordance with the present list of exhibits. Please attach all your exhibits.

EXHIBIT T-1	
EXHIBIT T-2	
EXHIBIT T-3	
EXHIBIT T-4	
EXHIBIT T-5	
EXHIBIT T-6	
EXHIBIT T-7	
EXHIBIT T-8	

Note: If there are more exhibits, please add them on a separate blank page. Continue your list starting with exhibit number T-9.

SIGNATURE

Other Party 1

Signed in _____,
(City)

on _____
(Date)

Other Party 2

Signed in _____,
(City)

on _____
(Date)

Other Party 3

Signed in _____,
(City)

on _____
(Date)

No:

HUMAN RIGHTS TRIBUNAL
(Office of the Court of Québec)
DISTRICT OF

and

Plaintiff(s)

v.

and

Defendant(s)

And

Other party

LIST OF EXHIBITS AND EXHIBITS OF

Name:

Address:

Telephone:

Email: