

NOTICE OF SETTLEMENT

Section 36 of the *Regulation of the Human Rights Tribunal*, CQLR, c. C-12, r. 7
Article 220 of the *Code of Civil Procedure*, CQLR, c. C-25.01

GENERAL INFORMATION

Following an agreement between all the parties, or some of them, a *Notice of Settlement* must be filed with the office of the Court of Québec to end, in whole or in part, the proceedings brought before the Human Rights Tribunal.

PROCEDURE

NOTIFICATION

You must notify your *Notice of Settlement* to all the other parties to the proceedings who are not party to the agreement.

The notification may, for example, be made by registered mail, courier service (Purolator, UPS, etc.) or by bailiff.

FILING AT THE COURT OFFICE

As specified in the [Directive of the Human Rights Tribunal](#), **two paper versions** of the *Notice of Settlement* must be filed, accompanied by proof of notification to the other parties, at the office of the Court of Québec in the district where the application is filed, and which is indicated on the procedures.

It must also be transmitted to the Tribunal using a technology-based medium. Additional copies may be requested by the Tribunal.

FILING WITH THE GREFFE NUMÉRIQUE JUDICIAIRE DU QUÉBEC

You may file your *Notice of Settlement* with the Greffe numérique judiciaire du Québec. To use this option, visit: <https://lexius-gnjq.justice.gouv.qc.ca/en/Accueil>

JUDICIAL FEES

There are **no** judicial fees to file your *Notice of Settlement*.

CHECKLIST
Before filing your <i>Notice of Settlement</i>: ☐ The alleged victim must sign on page 1 of the <i>Notice of Settlement</i>; ☐ All the parties to the agreement or their lawyers must sign on page 1 of the <i>Notice of Settlement</i>; ☐ You must enter your contact information on page 2 of the <i>Notice of Settlement</i>; ☐ You must have two paper versions of the <i>Notice of Settlement</i>.

This form should only be printed on **one side of the page**.

CANADA
PROVINCE OF QUÉBEC
DISTRICT OF _____
Record no: _____

HUMAN RIGHTS TRIBUNAL
Office of the Court of Québec

and

and

Plaintiff(s)

v.

and

and

Defendant(s)

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The parties declare this case settled out of court, in capital, interests, and judicial fees.

In _____, on _____.
City Date

In _____, on _____.
City Date

Signature
NAME
Plaintiff 1

Signature
NAME
Defendant 1

Signature
NAME
Plaintiff 2

Signature
NAME
Defendant 2

Signature
NAME
Plaintiff 3

Signature
NAME
Defendant 3

No:

HUMAN RIGHTS TRIBUNAL
(Office of the Court of Québec)
DISTRICT OF

and

and

Plaintiff(s)

v.

and

and

Defendant(s)

NOTICE OF SETTLEMENT

Name:

Address:

Telephone:

Email: