

CANADA

HUMAN RIGHTS TRIBUNAL
Office of the Court of Québec

PROVINCE OF QUÉBEC

DISTRICT OF

Record no:

and

and

Plaintiff(s)

v.

and

and

Defendant(s)

SCHEDULE

Articles 221-251 of the [Code of Civil Procedure](#) (C.C.P.), CQLR, C-25.01.
Section 31 of the [Regulation of the Human Rights Tribunal](#), CQLR, c. C-12, r. 7.
Sections 7-15 of the [Directive of the Human Rights Tribunal](#)

ORIGINATING APPLICATION

Amount in dispute (total)	
Orders sought	☐ Yes ☐ No
Date on which the <i>Originating Application</i> was served	
Deadline for submission of the schedule*	
*Within 75 days of the service of the <i>Originating Application</i> (section 10 of the Directive)	

APPLICATION FOR A CASE MANAGEMENT CONFERENCE (section 34 of *Regulation*)

The filing of an Application for a Case Management Conference does not relieve the parties from working together to determine the steps in the proceedings on which they agree.

In preparation for the case management conference, the parties identify the following topics to be discussed:

SETTLEMENT CONFERENCE (section 29 of <i>Regulation</i>)			
<i>The Settlement Conference is an alternative to the trial, by which the parties try to reach an amicable settlement (mediation) to their dispute. It is a closed doors and no cost process presided over by a judge of the Tribunal.</i>			
Do you wish to participate in a Settlement Conference?		☐ YES	☐ NO
APPLICATIONS DURING THE COURSE OF PROCEEDING AND INCIDENTAL APPLICATIONS		N/A	DEADLINE (on or before)
1.	Preliminary exceptions to the application (section 33 of the <i>Regulation</i>) Specify:	☐	
2.	Communication and filing of exhibits in support of the application (sections 16, 23 and 24 of the <i>Regulation</i> and sections 1-6 of the Directive)	☐	
3.	Filing of the defendant's Defence* (sections 16, 19 and 20 of the <i>Regulation</i>) <i>*No later than 45 days from service of the plaintiff's Originating Application.</i>	☐	
4.	Submission of Observations* from other parties (sections 16, 19 and 20 of the <i>Regulation</i>) <i>*No later than 45 days from service of the plaintiff's Originating Application.</i>	☐	
5.	Communication and filing of exhibits in support of the Defence or Observations (sections 16, 23 and 24 of the <i>Regulation</i> and sections 1 to 6 of the Directive)	☐	
6.	Preliminary exceptions to the Defence or Observations (article 169 C.C.P. and section 33 of the <i>Regulation</i>) ☐ Provide particulars to an allegation ☐ Striking off immaterial allegations ☐ Disclosure of a document ☐ Other, specify:	☐	
7.	Incidental proceedings (section 33 of the <i>Regulation</i>) ☐ Consolidation of proceedings (article 210 C.C.P.) ☐ Stay of proceedings (article 212 C.C.P.) ☐ Other, specify:	☐	
8.	Filing of the Notice of Intention to the Attorney General of Québec under article 76 C.C.P.	☐	

PRE-TRIAL EXAMINATION (articles 221-229 C.C.P.)		N/A	DEADLINE (on or before)
9.	<i>Please refer to the minimal amounts stated in article 229 C.C.P. regarding examinations.</i> Oral or written examinations ☐ of the alleged victim or plaintiff Oral ☐ Written ☐ ☐ of the defendant Oral ☐ Written ☐ ☐ any other party, specify: Oral ☐ Written ☐ ☐ of a third party, specify: Oral ☐ Written ☐	☐	
10.	Communication of written answers and undertakings following a pre-trial examination Indicate a time limit based on the date of the <u>pre-trial examination</u>, not the receipt of stenographic notes. ☐ by the alleged victim or plaintiff ☐ by the defendant ☐ by any other party, specify: ☐ by a third party, specify:	☐	Date: Date: Date: Date:
EXPERT EVIDENCE (articles 231 ff. C.C.P. and section 31 of the Regulation)		N/A	DEADLINE (on or before)
11.	Confirmation by the plaintiff of their intention to file an expert evidence Nature:	☐	
12.	Communication and filing of the plaintiff's expert evidence	☐	
13.	Confirmation by the defendant and the other parties of their intention to file an expert evidence Nature:	☐	
14.	Communication and filing of the expert evidence of the defendant and other parties	☐	
15.	Communication and filing of a contradictory expert evidence	☐	
PREPARATION OF THE FILE			DEADLINE (on or before)
16.	Disclosure and filing of additional exhibitis <i>*N.B. No later than 30 days before the hearing fixed by the Tribunal (section 24 of the Regulation)</i>		
17.	Communication of the list of witnesses of the parties		
18.	List of common admissions		
19.	Pre-trial conference		To be determined by the Tribunal
20.	Estimated hearing hours		

DECLARATIONS OF THE PARTIES

The parties, or their lawyers, declare that:

- a) they have considered the use of private dispute prevention and resolution processes;
- b) they have come to an agreement on the procedure, agreements and undertakings relating to the steps to be taken to ensure the orderly conduct of the proceedings and have assessed the time required to complete these steps and the foreseeable legal costs;
- c) they have assessed the need for written or oral pre-trial examinations and have agreed on to their procedure for and duration of those examinations;
- d) they undertake to respect the time limits fixed in the schedule and acknowledge that failure to respect the schedule constitutes a breach that may be punished by the Tribunal;
- e) the schedule has been notified to the other parties, if applicable.

On:

On:

Plaintiff
or
Mtre.
Plaintiff's lawyer(s)
Firm name
Address
City, Province and Postal Code
Telephone:
Fax:
Email:
Email for notification:

Defendant
or
Mtre.
Defendant's lawyer(s)
Firm name
Address
City, Province and Postal Code
Telephone:
Fax:
Email:
Email for notification:

On:

On:

Plaintiff
or
Mtre.
Plaintiff's lawyer(s)
Firm name
Address
City, Province and Postal Code
Telephone:
Fax:
Email:
Email for notification:

Defendant
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Email for notification:

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(Office of the Court of Québec)
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SCHEDULE

Amount in dispute:

Name:

Address:

Telephone:

Email: