

LIST OF EXHIBITS AND EXHIBITS FILED BY THE DEFENDANT

Sections 16, 20, 23 and 24 of the *Regulations of the Human Rights Tribunal*, C-12, r. 7.

GENERAL INFORMATION

This form allows the defendant or his lawyer to file the list of exhibits and exhibits during proceedings before the Human Rights Tribunal.

PROCEDURE

FILING AT THE COURT OFFICE

When filing your *Defence*, you must also file your list of exhibits and your exhibits, accompanied by proof of notification to the other parties, at the office of the Court of Québec in the judicial district where the application is filed, and which is indicated on the procedures.

If additional exhibits are added before the trial, you must prepare an updated list of exhibits (modified list of exhibits). It must be filed at the same office of the Court of Québec with the additional exhibits and proof of notification to the other parties, no later than 30 days before the hearing in accordance with section 24 of the Regulation. As specified in the [Directive of the Human Rights Tribunal](#), **two paper versions** of these documents must be filed.

These documents must also be transmitted to the Tribunal using a technology-based medium. Additional copies may be requested by the Tribunal.

To find the location of a courthouse: <https://www.justice.gouv.qc.ca/en/join-us/find-a-courthouse/>

PLEASE NOTE that you cannot file your list of exhibits and your exhibits with the Greffe numérique judiciaire du Québec.

RECORD NUMBER

The record number appears on the *Originating Application* that was served to you by bailiff. This number must appear on all the documents or proceedings that you file.

NOTIFICATION

You must notify your *List of exhibits* and *exhibits* to all other parties to the proceedings and your *Modified List of exhibits and additional exhibits*, where applicable.

The notification may, for example, be made by registered mail, courier (Purolator, UPS, etc.) or bailiff. It can also be done by email if the parties agree.

CHECKLIST
Before you file your <i>List of exhibits</i> and <i>exhibits</i> :
☐ You must sign on page 1;
☐ You must attach the exhibits in support of your <i>Defence</i> to your list of exhibits;
☐ You must complete the back on page 2;
☐ You must provide two paper versions of the documents mentioned in the preceding points, printed only on one side of each page, accompanied with proof of notification to the other parties, at the office of the Court of Québec where the application is filed;
☐ You must provide one version of the documents mentioned in the preceding points using a technology-based medium of the documents mentioned

District of: _____

Record no: _____

_____ and _____

_____ and _____

Plaintiff(s)

v.

_____ and _____

_____ and _____

Defendant(s)

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EXHIBITS IN SUPPORT OF YOUR DEFENCE

List the exhibits you intend to file in support of your Defence. For example: documents, photos, letters, emails.

Exhibits must be identified by a classification code, made up of a number preceded by the identifying letter "D-" (for example: D-1, D-2, D-3).

Make sure to indicate the classification code on each of your exhibits, in accordance with the present list of exhibits.

Please attach all your exhibits.

EXHIBIT D-1	
EXHIBIT D-2	
EXHIBIT D-3	
EXHIBIT D-4	
EXHIBIT D-5	
EXHIBIT D-6	
EXHIBIT D-7	
EXHIBIT D-8	

Note: If there are more exhibits, please add them on a separate blank page. Continue your list starting with exhibit number D-9.

SIGNATURE

Defendant 1

Signed in _____,
(City)

on _____
(Date)

Defendant 2

Signed in _____,
(City)

on _____
(Date)

Defendant 3

Signed in _____,
(City)

on _____
(Date)

No:

HUMAN RIGHTS TRIBUNAL
(Office of the Court of Québec)
DISTRICT OF

and

and

Plaintiff(s)

v.

and

and

Defendant(s)

**LIST OF EXHIBITS AND EXHIBITS
FILED BY THE DEFENDANT**

Name:

Address:

Telephone:

Email: