

## DEFENCE

Section 115 of the *Charter of Human Rights and Freedoms*, CQLR, c. C-12.  
Sections 20 and 23 of the *Regulations of the Human Rights Tribunal*, CQLR, c. C-12, r. 7.

### GENERAL INFORMATION

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A defendant who is the subject of a proceeding before the Human Rights Tribunal may contest the application by filing a defence. This form allows the defendant or his lawyer to file a defence to inform the Tribunal and the other parties of the main elements of his case and the means on which he intends to support his defence.

**Please note that a legal person (corporation, company, etc.) MUST be represented by a lawyer.**

### PROCEDURE

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#### TIME LIMIT

If you file a defence, it must be filed within **45 days of service (notification) of the *Originating Application***. Otherwise, a summary of the means of defence will be required at a case management conference to which you will be convened by the Tribunal.

#### FILING AT THE COURT OFFICE

You must file your *Defence* accompanied by proof of notification to the other parties at the office of the Court of Québec in the district where the application is filed, and which is indicated on the *Originating Application*.

As specified in the [Directive of the Human Rights Tribunal](#), the *Defence* must be **filed in 2 paper copies**. It must also **be transmitted to the Tribunal using a technology-based medium**. Additional copies may be requested by the Tribunal.

To find the location of a courthouse: <https://www.justice.gouv.qc.ca/nous-joindre/trouver-un-palais-de-justice/numeros-des-greffes-des-palais-de-justice-et-des-points-de-service-de-justice/>

#### FILING WITH THE GREFFE JUDICIAIRE NUMÉRIQUE DU QUÉBEC

As of April 15<sup>th</sup>, 2024, you may file your *Defence* with the Greffe judiciaire numérique du Québec.

To use this option, visit: <https://lexius-gnjq.justice.gouv.qc.ca/en/Accueil>

**PLEASE NOTE** that you cannot file your list of exhibits nor your exhibits with the Greffe judiciaire numérique du Québec.

#### JUDICIAL FEES

There are no judicial fees to file your *Defence*.

#### RECORD NUMBER

The record number appears on the *Originating Application* that was serve to you by court bailiff. This number must appear on all the documents or proceedings that you file.

#### NOTIFICATION

You must notify you *Defence* to all other parties to the proceedings.

The notification may, for example, be made by registered mail, courier service (Purolator, Dicom, etc.) or by court bailiff. It can also be done by email if the parties consent to it.

### CHECKLIST

Before you file your *Defence*:

- You must complete the *Defence*;
- You must sign on page 3;
- You must complete the reverse side;
- You must provide **2 paper versions** of the *Defence* at the office of the Court of Québec in the district where the application is filed;
- You must provide **1 version using a technology-based medium** of the *Defence*.

District of: \_\_\_\_\_

Record no: \_\_\_\_\_

\_\_\_\_\_

and

\_\_\_\_\_

and

\_\_\_\_\_ Plaintiff(s)

v.

\_\_\_\_\_

and

\_\_\_\_\_

and

\_\_\_\_\_ Defendant(s)

**DEFENCE**

Section 115 of the *Charter of Human Rights and Freedoms*, CQLR, c. C-12.  
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IDENTIFICATION OF THE DEFENDANTS WHO ARE FILING THIS DEFENCE	
<i>Enter the name and contact information of each of the signatories to this defence. You must notify the Tribunal of any subsequent change by completing the <a href="#">Change of Address Form</a>.</i>	
<b>Defendant 1</b>	
Given name and family name	Telephone
Address	
Number	Street
Apartment	City
Province	Postal code
<input type="checkbox"/> I consent to the Tribunal notifying me of any document and judgement by email	Email address
<b>Defendant 2</b>	
Given name and family name	Telephone
Address	
Number	Street
Apartment	City
Province	Postal code
<input type="checkbox"/> I consent to the Tribunal notifying me of any document and judgement by email	Email address
<b>Defendant 3</b>	
Given name and family name	Telephone
Address	
Number	Street
Apartment	City
Province	Postal code
<input type="checkbox"/> I consent to the Tribunal notifying me of any document and judgement by email	Email address

**DEFENCE REGARDING THE ALLEGATIONS MADE BY THE PLAINTIFF(S)**

Provide a defence for each allegation of discrimination, harassment, or exploitation mentioned in the plaintiff's application. For each date or period of time, indicate if you agree or disagree with the alleged facts and explain why. Also provide any additional element of information that you have and any defence that you intend to use.

If you need more space, please use a separate page and attach it to the present document.

DATE	EVENT
<p>____ / ____ / ____ Year      Month      Day</p>	<p>[1]</p>
<p>____ / ____ / ____ Year      Month      Day</p>	<p>[2]</p>
<p>____ / ____ / ____ Year      Month      Day</p>	<p>[3]</p>
<p>____ / ____ / ____ Year      Month      Day</p>	<p>[4]</p>

**LEGAL ISSUE(S) IN DISPUTE**

Write down the question(s) to be decided by the Tribunal.

- 1.
  
  
- 2.
  
  
- 3.

**CONCLUSIONS SOUGHT**

Explain to the Tribunal what you want the outcome of the trial to be, for example that the Originating Application be dismissed.

**WITNESSES AND EXPERTISES****List of witness(es)**

State the name of the witnesses that you will summon for the hearing (trial) before the Tribunal.

- 1.
- 2.
- 3.
- 4.

**List of expert(s)**

If you wish to file an expertise, state the name of the expert and the subject of the expert's opinion.

- 1.
- 2.

**TIME REQUIRED TO PRESENT YOUR EVIDENCE AND ARGUMENTS**

Indicate the number of hours you estimate will be necessary to present your evidence (testimonies, questioning, and cross-examining) and your arguments

\_\_\_ hours

**SETTLEMENT CONFERENCE**

The Settlement Conference is an alternative to the trial, by which the parties try to reach an amicable settlement (mediation) to their dispute. This is a closed doors process and no-cost process presided over by a judge of the Tribunal.

Do you wish to participate in a Settlement Conference?

**YES****NO****SIGNATURE****Defendant 1**

Signed in \_\_\_\_\_  
(City)

On \_\_\_\_\_  
(Date)

\_\_\_\_\_

**Defendant 2**

Signed in \_\_\_\_\_  
(City)

On \_\_\_\_\_  
(Date)

\_\_\_\_\_

**Defendant 3**

Signed in \_\_\_\_\_  
(City),

On \_\_\_\_\_  
(Date)

\_\_\_\_\_

**No:**

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**HUMAN RIGHTS TRIBUNAL**  
(Office of the Court of Québec)  
**DISTRICT OF**

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and

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and

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Plaintiff(s)

v.

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and

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and

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Defendant(s)

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**DEFENCE**

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Name:

Address:

Telephone:

Email: